

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>10 APRIL 2013</b>
<b>PROGRAMME FOR SCRUTINY</b>
<b>REPORT OF HEAD OF DEMOCRATIC SERVICES</b>

**1. Purpose**

To produce a well-managed and co-ordinated work programme for scrutiny which ensures that available resources are used to their full potential to make a positive impact on improving the wellbeing of local communities and people who live and/or work in Nottingham.

**2. Action required**

**That the Committee:**

- (a) note that Councillor Collins, Leader of the Council will be attending the Overview and Scrutiny Committee on 5 June 2013 for a discussion relating to the Council's performance and progress of objectives for 2012-13 and the objectives, priorities and challenges facing the Council for 2013-14;**
- (b) to agree the revised work programme 2012/13 as proposed by the Chair, Vice-Chair and Councillor Parton at appendices 2 and 3, which will inform discussion at the June meeting;**
- (c) note that the scrutiny review panel will meet on Wednesday 17 April at 10.00 am to review and respond to the consultation for the Nottingham City Inter-agency Homelessness Prevention Strategy 2013 – 2018;**
- (d) note that a briefing session on the proposals for the future of mental health support services be arranged for all Councillors.**

**3. Background information**

- 3.1 The Overview and Scrutiny Committee is responsible for setting, managing and co-ordinating the overall programme of scrutiny work. This is an ongoing role throughout the year.
- 3.2 The Committee has agreed a programme for scrutiny including scrutiny reviews and items to come to future meetings of the Overview and Scrutiny Committee. The Health Scrutiny Panel and the Joint Health Scrutiny Committee are responsible for setting their own work programmes, focused around the statutory health scrutiny role. An updated summary of the programme for the main scrutiny committees is attached at Appendix 1.
- 3.3 At each meeting the Committee needs to monitor and proactively manage the progress of the programme for scrutiny, including evaluating the impact of scrutiny activity undertaken and using lessons learnt to inform future decisions about scrutiny activity. This will include reviewing the current programme of scrutiny reviews, making amendments and commissioning work as appropriate.

- 3.4 The programme has flexibility to incorporate unplanned scrutiny work requested in-year. However, the Committee is only able to schedule unplanned work after it has reassessed priorities across the scrutiny programme and considered the impact on existing reviews of the diversion of resources.
- 3.5 The Committee has agreed to the implementation of a priority methodology to identify appropriate issues for scrutiny review. When considering items on the work programme the following should be borne in mind:
- timescales should be realistic but challenging
  - available resources should be taken into account
  - a balance between topic areas and a mix of in-depth and sharper, focused work should be aimed for
  - flexibility to include unplanned scrutiny work requested in-year should be assumed.

The feasibility criteria includes:

<b>Decision making and being a critical friend</b>	<b>Is it a topic/decision recorded on the Council's Executive Board Forward Plan which requires consultation with Scrutiny as a requirement <u>prior</u> to the decision being taken.</b> Yes – include. No – apply other criteria and consider removing	
<b>Public Interest and relevance</b>	<b>Is the topic still relevant in terms of it still being an issue for citizens, partners or the council in terms of performance, delivery or cancellation of services?</b> Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing	
<b>Ability to change or influence</b>	<b>Can the Committee actively influence the council or its partners to accept recommendations and ensure positive outcomes for citizens and therefore be able to demonstrate the value and impact that scrutiny can have?</b> Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing	
<b>Range and scope of impact</b>	<b>Is this a large topic area impacting on significant areas of the population and the council's partners <u>or significant impact on minority groups.</u></b>  <b>Is there interest from partners and colleagues to undertake and support this review and will it be beneficial?</b> Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing	
<b>Avoidance of duplication of effort</b>	<b>Is this topic area very similar to one already being scrutinised in another arena or has it already been investigated in the recent past?</b> Yes – consider involvement in the existing activity or consider removing No – apply other criteria and consider inclusion.	

**4. List of attached information**

The following information can be found in the appendices to this report:

**Appendix 1** – Programme for main Scrutiny Committees

**Appendix 2** – Programme for scrutiny: scrutiny panel reviews

**Appendix 3** – Current scrutiny review panel membership

**5. Background papers, other than published works or those disclosing exempt or confidential information**

None

**6. Published documents referred to in compiling this report**

Minutes of Overview and Scrutiny Committee 7 March, 14 May, 7 June, 5 July, 5 September, 3 October and 5 December 2012, 9 January, 6 February and 6 March 2013.

**7. Wards affected**

Citywide

**8. Contact information**

Angelika Kaufhold

Overview and Scrutiny Review Co-ordinator

[angelika.kaufhold@nottinghamcity.gov.uk](mailto:angelika.kaufhold@nottinghamcity.gov.uk)

0115 8764296

**Programme for Scrutiny: Summary of current and future work schedule April 2013**

Note: All items and timescales are subject to amendment depending upon a range of factors including progress of work; availability of key contributors; changing priorities. Once a scrutiny review has been completed it is removed from this summary work schedule.

	April 2013	May 2013
<b>Overview and Scrutiny Committee</b>	Police and Crime Commissioner presentation	Terms of reference and membership
<b>Call In Panel</b>		
<b>Health Scrutiny Panel</b>	NO MEETING	CityCare Quality Accounts HealthWatch Integration of Health and Adult Social Care
<b>Joint Health Committee</b>	Quality Accounts Psychological therapies service changes EMAS change programme	NO MEETING
<b>REVIEW PANELS</b>		
<b>Personal Budgets</b>		
<b>Changing relationship between the Council, schools and academies</b>		
<b>Is the funding available for tree management and maintenance being used in the most efficient and effective way possible? Are there any improvements needed to manage and maintain trees across the City and, if so, what? How is the Council managing the problems caused by tree roots, in particular damage to pavements/ roads?</b>		Single session meeting – Councillor Parbutt to chair – date to be arranged with Chair and colleagues and then request for membership
<b>Consultation for the Nottingham City Inter-agency Homelessness Prevention Strategy 2013-18 – scrutiny review panel</b>	17 April 2013 at 10.00 am	

**Programme for Scrutiny: Scrutiny Panel Reviews 2012/13**  
**A. Current scrutiny reviews**

Remit for review (as set by Overview and Scrutiny Committee)	Progress/ notes	Chair
1. Is the funding available for tree management and maintenance being used in the most efficient and effective way possible? Are there any improvements needed to manage and maintain trees across the City and, if so, what? How is the Council managing the problems caused by tree roots, in particular damage to pavements/ roads?	Single session review planned for June	Brian Parbutt
2. How effective is the route that Nottingham City Homes' tenants have to follow to get a good quality housing repair, and how does Nottingham City Homes ensure its commissioning and procurement procedures ensure contractors for example for the Decent Homes Standards provide good quality, timely repairs which are quality assured?	Remove as there is currently a review of the repairs following Portfolio Holder Decision DD065 which was published on 14 March 2013 for a 'comprehensive review of the maintenance service by Nottingham City Homes'	Stephen Parton
3. How is the changing relationship between schools, academies and the Council being managed and who will be responsible for educational performance outcomes for children?	Scoping carried out and evidence gathering being organised	Glyn Jenkins
4. How well are partners working together on effective resettlement and rehabilitation and resettlement within Nottingham's communities of adult male and female prisoners following release from prison?	Meeting held on 25 March to receive responses to recommendations. Next meeting in 12 months to review progress of implementation of agreed recommendations Report being drafted	Emma Dewinton
5. Personal budgets – Are there tensions between choice and autonomy for the individual and the Council's ability to provide the level and range of services that enable choice?	Report being drafted	Brian Parbutt
6. How effective is drug education in schools in reducing drug use amongst young people, and how are those young people who do not attend school reached?	Meeting to review progress in implementation of agreed recommendations due October 2013	Glyn Jenkins
7. Consultation for the Nottingham City Inter-agency Homelessness Prevention Strategy 2013-18 – scrutiny review panel	Single meeting arranged for Wednesday 17 April 2013 at 10.00 am	Glyn Jenkins

## Appendix 3

### Potential scrutiny review topics – list

List of topics identified by the Overview and Scrutiny Committee to be revisited for potential inclusion on the current work schedule as resource is available/ at the appropriate time.

	Comments/ notes
1. How is the council addressing the shortage of school places and impact on families where they are unable to get a place in their local, catchment school? (OSC 7 June 2012)	Briefing note requested on current levels of primary and secondary school places and current action to address any shortage of school places; and consider whether scrutiny is required
2. Is there an issue of domestic violence among elderly dementia sufferers in the home setting? (OSC 5 July 2012)	Briefing note requested to identify if there is an identified problem in this area.
3. How are the Council and partners addressing the needs of older carers? (OSC 27 July 2011)	Briefing note requested to identify if there is an identified problem in this area
4. What progress has been made in engaging under-represented groups, such as men, in health improvement work to address health inequalities in the City? How to best measure and track performance against mental health and well-being targets and how health messages could be used to promote healthy lifestyles (OSC 7 December 2011, minute 24 ((2)(a-c))	Topic identified during health inequalities discussion (December 2011). Briefing note requested for June 2013.
5. How can the scrutiny of Nottingham City Homes and registered social landlord's performance be embedded within City Council Process? (OSC – January 2012, minute 29 (2)(c))	Remove? Briefing note on new powers for Tenants Scrutiny and identify what scrutiny is being carried out at a landlord level across the City that Housing Panels will be participating at Area Committee level.
6. What measures can be taken to minimise the negative impact of derelict and empty private properties (residential and commercial) on a local community?	Review postponed from autumn 2011 to avoid duplication with Executive work underway in relation to service reorganisation. Revisit at later stage to identify whether it remains an issue for scrutiny. Hold one off meeting

	Comments/ notes
7. How does the Council support the promotion of cycling in Nottingham as a means of addressing its Green Nottingham and Healthy Nottingham Council priorities and how are the super transport hubs being developed and linked in with this?	Refocus - briefing paper to include information relating to cycling safety and if there has been an increase in accidents within Nottingham and cycle lanes.
8. How can the City Council's neighbourhood working model help inform the development and delivery of Sustainable Urban Drainage Systems?	Raised at OSC on 3 October 2012 Send request to Planning Committee Chair regarding consideration of SUDS in proposed developments and then REMOVE
9. How can strategic decision-making and service planning be better informed by information about neighbourhood issues gathered through the councillor casework system and local neighbourhood action work?	REMOVE
10. How can the Council best manage the transition within the housing benefits regime to the universal credit system and changes in benefits payments and what measures are being put in place to support people during the transition?	REMOVE
11. How effective is the traffic management service in responding to the negative impact on communities of displaced parking across the City? (OSC 27 July 2011, minutes – appendix list of review topics)	REMOVE
12. How can the Council support the private sector to ensure its activity in relation to corporate social responsibility supports and complements a thriving voluntary and community sector?	REMOVE
13. How can the 24 hour economy be managed to reduce the prevalence of binge drinking in the City?	REMOVE

**Current scrutiny review panel membership 2012/13**

Following establishment of the remit, membership and chairing arrangements for the following scrutiny review panels by the Overview and Scrutiny Committee, councillors have been nominated by Group Whips to be members of the review panels as set out below.

**Scrutiny review: Nottingham Inter-agency Homelessness Prevention Strategy 2013-18 consultation (17 April 2013)**

- Councillor Jenkins (Chair)
- Councillor Dewinton
- Councillor Parton
- Councillor Watson

**Scrutiny review: Personal budgets – Are there tensions between choice and autonomy for the individual and the Council’s ability to provide the level and range of services that enable choice?**

- Councillor Brian Parbutt (Chair)
- Councillor Georgina Culley
- Councillor Glyn Jenkins
- Councillor Ginny Klein
- Councillor Thulani Molife
- Councillor Steph Williams

**Scrutiny review: How well are partners working together on effective rehabilitation and resettlement within Nottingham’s communities of adult male and female prisoners following release from prison?**

- Councillor Emma Dewinton (Chair)
- Councillor John Hartshorne
- Councillor Rosemary Healy
- Councillor Thulani Molife
- Councillor Steve Parton
- Councillor Marcia Watson

**Scrutiny review: Is the funding available for tree management and maintenance being used in the most efficient and effective way possible? Are there any improvements needed to manage and maintain trees across the City and, if so, what? How is the Council managing the problems caused by tree roots, in particular damage to pavements/ roads?**

- Councillor Brian Parbutt (Chair)
- Remaining membership to be determined*

**Scrutiny review: How is the changing relationship between schools, academies, the Council and the wider community impacting upon issues that need to be addressed?**

- Councillor Glyn Jenkins (Chair)
- Councillor Morley
- Councillor Healey
- Councillor Molife



- Councillor Choudhury
- Councillor Marcia Watson
- Claire Smith (Parent Governor Representative Statutory Co-opted Member)
- Assim Ishaque (Parent Governor Representative Statutory Co-opted Member)
- David Richards (Church of England Diocese Representative Statutory Co-opted Member)
- Ken Daly (Roman Catholic Diocese Representative Statutory Co-opted Member)

**Scrutiny review: How effective is the route that Nottingham City Homes' tenants have to follow to get a good quality housing repair, and does Nottingham City Homes ensure its commissioning and procurement procedures ensure contractors, for example those who worked on the Decent Homes Standard, provide good quality, timely repairs which are quality assured?**

- Councillor Stephen Parton (Chair)
- Cllr Liaqat Ali
- Cllr Azad Choudhry
- Cllr Emma Dewinton
- Cllr Gul Khan
- Cllr Bill Ottewell

**Scrutiny review: How effective is drug education in schools in reducing drug use amongst young people, and how are those young people who do not attend school reached?**

- Councillor Glyn Jenkins (Chair)
- Councillor Rosemary Healy
- Councillor Eileen Morley
- Councillor Bill Ottewell
- Councillor Mohammad Saghir
- Councillor Marcia Watson
- David Richards (Church of England Statutory Co-opted Member)
- Ken Daly (Roman Catholic Statutory Co-opted Member)
- Claire Smith (Parent Governor Representative Statutory Co-opted Member)
- Assim Ishaque (Parent Governor Representative Statutory Co-opted Member)